

STATINTL

This Notice Expires 1 December 1969

LOGISTICS

8 November 1968

EMPLOYEE CAFETERIA COMMITTEE

1. The cafeterias at Headquarters, [REDACTED] and the Ames Building are operated by Government Services, Inc. under a contract with the General Services Administration; however, monitoring of the cafeteria operations is an Agency responsibility. Comments and suggestions of employees who patronize the cafeterias are welcomed as a constructive step toward maintaining a high level of service of quality food at reasonable prices. As a means of providing employees of the Agency with a mechanism for expressing their comments and suggestions regarding the cafeteria operation, there is established an Employee Cafeteria Committee. This Committee will be advisory to the Director of Logistics in the monitoring of the cafeteria operations; its membership is as follows:

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[REDACTED] (Chairman)

DD/S
O-DCI
DD/I
DD/S&T
DD/P

In addition, [REDACTED] has been named Rosslyn area representative for the Committee concerning the operation of the Ames Building cafeteria.

2. Employees wishing to make known their viewpoints on the cafeteria operations should contact their Directorate representative on the Committee. Committee members will be fully conversant with the cafeteria program and will be in a position to inform the employees of measures underway toward improvement of cafeteria service.

3. In those situations or isolated incidents which relate directly to food service or quality of food, employees are urged to notify immediately the cafeteria manager so that he can take appropriate on the scene action.

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Handwritten signatures and initials:
Rn
CRA
EML

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4. The cooperation of all employees is requested in assisting both the cafeteria and Agency management in promoting a proper exchange of information with a view to maintaining a high level of cafeteria service.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

R. L. BANNERMAN
Deputy Director
for Support

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